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Open Records Request for Criminal Justice Records

Rules governing the release of criminal justice records are subject to the Criminal Justice Records Act C.R.S. 24-72-301 Adult Criminal Justice Records and C.R.S. 19-1-301 Children's Code Records and Information Act; and policies of the Adams County Sheriff's Office.

Full Name: _____ DOB: _____

Address: _____

Business Represented: _____ Case/Booking # _____

Phone: _____ Email: _____

CHECK INFORMATION REQUESTED:

PAYMENT REQUIRED BEFORE RELEASE

- CASE REPORT:** \$5.00 FOR EACH SEARCHED CASE REPORT (INCLUDES RETRIEVAL) THERE IS A FEE OF \$.25 PER EACH PAGE. NO CHARGE FOR FIRST COPY TO PERSONS INDEXED AS A VICTIM OF THE REPORT
- CALLS FOR SERVICE:** \$5.00 FOR EACH ADDRESS SEARCHED (INCLUDES RETRIEVAL) THERE IS A FEE OF \$.25 PER EACH PAGE
- BACKGROUND/CUSTODY LETTERS:** \$10.00 CONSISTS ONLY OF ARREST(S) AND IN CUSTODY INFORMATION MADE BY THE ADAMS COUNTY SHERIFF'S OFFICE.
- CASE PHOTOGRAPHS (IF AVAILABLE):** \$5.00 PER CD.
- MUGSHOT:** \$2.00 PER MUGSHOT.
- JAIL VIDEO (IF AVAILABLE)** \$30.00 PER HOUR RESEARCH FEE, COPY OF CD \$15.00.
- JAIL/MEDICAL RECORDS:** \$5.00 FOR EACH SEARCHED RECORD (INCLUDES RETRIEVAL) THERE IS A FEE OF \$.25 PER EACH PAGE-
SPECIFY RECORD: _____
- OTHER:** _____

Read and acknowledge by your signature below:

I have reviewed or will receive and review copies of the record(s) described above. By my signature below, I affirm that I shall not use the requested information for direct solicitation of business for pecuniary gain and acknowledge that such violation is a Class 3 Misdemeanor under C.R.S. § 24-72-305.5.

Signature: _____	Date: _____
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Criminal Justice and Admin Records: You may fill out the electronic form and email it to ACSOSubRecords@adcogov.org. Otherwise, you may print the form, fill it out and fax it to 720.322.1333, mail it to Adams County Sheriff's Office Records Section 4201 E 72nd Ave Suite C Commerce City, CO 80022 or can also call 720.322.1313 or come to this location in person.

Jail Records: You may fill out the electronic form and email it to ACSJailRecords@adcogov.org. Otherwise, you may print the form, fill it out and fax it to 720.685.3880, mail it to Adams County Sheriff's Office Jail Records 150 N 19th Ave Brighton, CO 80601 or can also call 303.655.3475 or come to this location in person.